Personal Financial Disclosure Due

DUE DATES:

- If you are a candidate in the August 2, 2016 Primary Election your PFD is due <u>April 12</u>,
 2016.
- If not filed by **April 19, 2016**, you may be disqualified as a candidate and removed from the ballot.*
- If you are an annual filer and not a candidate, you must file a PFD with the MEC by 5:00 p.m., May 2, 2016.*

*If the above filing deadlines are not met; penalties (if any) are assessed by the political subdivision according to its ordinance, resolution, or policy.

Things to Know:

- The information to be provided in the PFD is for the last year's activity (2015).
- If you served the entire year in 2015, then your time period covered is January 1st through December 31st, 2015; <u>unless</u> you are also a candidate in the August 2ndPrimary Election, then your time period covered is January 1st, 2015 through March 29th, 2016. (E-filers: if candidate position does not display, following instructions in e-filing system to add position).
- If you served only a portion of 2015, then your time period covered is the portion of the year you served (ex: Jan 1, 2014 through the last date that you served).
- View <u>Guide to PFD</u> & <u>PFD FAQS</u> for more details about filing requirements.

E-Filing:

Follow the steps below to file electronically:

- 1. Go to the MEC website, www.mec.mo.gov. In the upper right corner of the MEC homepage, select Login. Sign in by entering your MEC Filer ID and select Sign In.
- 2. Your MEC Filer ID will be displayed. Enter your Password and select Login.
- 3. Review the information on this page and press continue. Complete and submit the electronic filing. Upon successful filing, you will receive an email confirmation.

Paper filing:

- 1. Hand deliver to MEC office by May 2nd, 2016, (or April 12th, 2016, if candidate) by 5:00pm
- 2. Mail to MEC (must be postmarked prior to the due date)

Penalties:

- 1. Late filing fee \$10.00 per day
- 2. After 30 days, fee increases to \$100 per day (total not to exceed \$6,000)

If you prefer to file a paper copy of your statement, it must be postmarked no later than the day before your PFD is due, and must contain an original signature.

No faxed copies are accepted.

Missouri Ethics Commission

Physical Address: 3411 A Knipp Drive, Jefferson City, MO 65109 Mailing Address: PO Box 1370, Jefferson City, MO 65102 Phone: 800-392-8660 or 573-751-2020

Email for PFD: pfdonline@mec.mo.gov Website: www.mec.mo.gov

Twitter: Follow us <a>@MOEthics